






# CIRA MEMBERSHIP CONFIRMATION

## for Non-Individuals (Guarantor)

General Information and Instructions  
*Aussi disponible en français*

<i>Completing this form</i>	<i>Where to send this form</i>
<div style="display: flex; align-items: center; margin-bottom: 10px;">  <p><b>CHECKLIST:</b></p> </div> <ul style="list-style-type: none"> <li><input type="checkbox"/> The Registrant must complete the “Appointment of a Membership Representative” portion of this form</li> <li><input type="checkbox"/> The membership representative must complete the "Declaration of the Membership Representative" portion of this form</li> <li><input type="checkbox"/> The Guarantor must complete the “Declaration of Guarantor” portion of this form</li> </ul>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: flex-start;">  <p>Email:  <a href="mailto:member.services@cira.ca">member.services@cira.ca</a>            Fax:            1-800-285-0517</p> </div> <div style="display: flex; align-items: flex-start;">  <p>Mail:            CIRA            350 Sparks St., Suite 306            Ottawa, ON K1R 7S8</p> </div> <div style="display: flex; align-items: flex-start;">  <p>Need Help?            Call us between            8:30 am and 4:30 pm (ET),            Monday – Friday, at            1-877-913-5335</p> </div> </div>

<i>Eligible Guarantor</i>
<p>A guarantor is a person other than yourself who confirms your identity.            Your guarantor must:</p> <ul style="list-style-type: none"> <li>- be 18 years of age or older;</li> <li>- Have known you personally for at least <u>TWO(2)</u> years*;                  *Note: To know you personally means that the guarantor is able to confirm the information you provided in your CIRA Member Declaration.</li> <li>- Provide the requested information in the Declaration of Guarantor Form;</li> <li>- Be accessible to CIRA for verification.</li> </ul> <p>A family member or person residing at the same address as you may be a guarantor, provided that he or she meets the specified requirements.</p> <p>CIRA reserves the right to request an alternative guarantor.</p>

<i>Protection of Information</i>	
	<p>Personal information provided on this form is protected and used in accordance with the <a href="#">CIRA Privacy Policy</a>.</p>





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### Declaration of the Guarantor

<i>Personal information of the Guarantor</i>			
Last name:	First name:		
Address of firm or organization (street number and name):			
City:	Province:	Country:	Postal code:
Phone number (with area code):		Email address:	

<i>Membership Representative's photo identification</i>			
Last name on identification:	First name on identification:		
Date shown to Guarantor:			
YYYY	MM	DD	
2	0		
Description of photo identification:			

<b>Declaration, authorization and direction of the Guarantor</b>			
<p>I do hereby declare that;</p> <p>a) I was personally present on the date shown to guarantor listed above, at the location described above, where the CIRA Member produced and showed to me a document, as listed in the above field "Description of photo identification";</p> <p>b) the photo on the document described above is a true likeness of the CIRA Member;</p> <p>c) the name of the CIRA Member, subscribed as the person executing the "CIRA Member Declaration" was personally hand-written by the CIRA Member;</p>	<p>d) the CIRA Member is personally known to me for at least 2 years; and</p> <p>e) all the information set out in this declaration, authorization and direction is a true and accurate statement of the facts contained herein.</p>		
Guarantor's signature:			
Date:		Signed at:	
YYYY	MM	DD	
2	0		City